I. Overview
   a. General counsel/In-house counsel/Local counsel
   b. Engagement Letter
   c. Risk Assessment and Management
   d. Contract Drafting and Negotiations
   e. Acquisitions
   f. Financing and fund raising
   g. Tax and governance
   h. Immigration
   i. Litigation

II. Investigations
   a. Internal investigation
   b. Control Group
   c. Attorney-Client Privilege and Work Product
   d. Witness interviews
   e. Upjohn Warning
   f. E-mail discipline
   g. Discovery/E-Discovery
   h. Document preservation
   i. Voluntary Disclosure
   j. Civil/Criminal/Administrative
   k. State Attorney General
   l. United States Department of Justice/United States Attorney
   m. Federal Bureau of Investigation
   n. Grand jury Subpoena/Civil Investigative Demand
   o. Search Warrant
   p. Fifth Amendment
   q. Indictment
   r. Conviction

III. Litigation/Employment
   a. Pleadings/Complaint/Answer/Motion
   b. Demand
   c. Witness
   d. Expert
   e. Arbitration
   f. Mediation
   g. Trial
   h. Appeal
   i. Policy v. Practice
   j. Labor v. Employment
   k. Retaliation
   l. Protected Classes
   m. Adverse Employment Action
   n. Progressive Discipline
   o. Reasonable Accommodation
   p. Exhaustion of Administrative Remedies