

**Consumer Request to Access Personal Information  
("Request to Know")**

**If you complete this form outside of our location, please mail this form to: Robinson & Cole LLP, ATTN: Privacy Contact Team, 280 Trumbull Street, Hartford, CT 06103**

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Pursuant to applicable state law(s), you have the right to request that Robinson & Cole LLP disclose the personal information that we hold about you from the prior twelve (12) months from the date of receipt of this request. By your check mark(s) below, please indicate which information you are requesting:

- Types of personal information that we have about you;
- Categories of personal information that we have collected about you;
- Categories of sources from which the personal information is collected;
- Categories of personal information that we have sold or disclosed for a business purpose about you;
- Categories of third parties to whom we have sold or disclosed the personal information for a business purpose;
- The business or commercial purpose for collecting or selling personal information.

Please indicate any other details related to this request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

We will confirm receipt of your request within ten (10) days and provide you with information about how we intend to process your request.

If your request is invalid for any reason, or if we require additional information to process this request, we will contact you directly using the contact information you provide to us on this form.

You may also call us at 800-826-3579 or email us at [PrivacyContact@rc.com](mailto:PrivacyContact@rc.com) to make a request to access the personal information collected and used by us.

This request is signed under the pains and penalties of perjury.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

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Signature

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Relationship to Consumer (if other than named individual e.g. parent or guardian)